

# Auburn Planning Board Meeting Minutes

## January 13, 2015

### Roll Call

**Regular Members present:** Evan Cyr, Robert Bowyer Presiding, Dan Philbrick, Marc Tardif, Mia Poliquin-Pross and Emily Mottram.

**Regular Members absent:** Ken Bellefleur was absent for a portion of the meeting

**Associate Members present:** Elaine Wickman and Nathan Hamlyn

**Associate Members absent:** None

**Also present representing City staff:** Douglas Greene, City Planner.

**(02:15 on DVD)**

Chairperson Bowyer called the meeting to order at 6:02 pm. He stated Ken Bellefleur was currently at another meeting in the building and would be returning to this meeting at some point in the evening.

### **Minutes**

A request to approve the December 16, 2014 meeting minutes was made by staff.

A motion was made by Evan Cyr and seconded by Dan Philbrick to approve the December 16, 2014 meeting minutes as presented. After a vote of 6-0-0, the motion carried.

### **Public Hearings:**

No Public Hearings.

### **OLD BUSINESS:**

#### **#1) Continued Discussion of Form Code for Downtown and New Auburn.**

Douglas explained the reasoning for this agenda item. He said staff was hoping to have the Planning Board agree to have the Form Code be presented by Alan Manoian in February for a full discussion as a Public Hearing.

**(07:30 on DVD)**

Alan Manoian spoke about having completed the first draft of the Form Based Code and said the Board members would be receiving a copy within the next 10 to 14 days so as to have ample time to review prior to the February 10, 2015 Planning Board meeting. A discussion ensued between the Board members and City staff regarding the document, the map designations, the St. Louis Church and possibly having a joint workshop session with the City Council on this subject.

Ken Bellefleur returned to the meeting.

(41:00 on DVD)

Chairperson Bowyer stated he wished to move to the 3<sup>rd</sup> item on the agenda under Old Business because he sensed the Board could complete this item.

### **#3) Continued discussion of revised Planning Board Policies and Procedures**

Douglas asked the Board members if they could start on Page 4 – to add public comment to our order of business. Board members and staff worked their way through the document making edits along the way. At the conclusion, Chairperson Bowyer thanked everyone for their input and stated that once the final version of the document is before the Board, the Board would need to repeal the bylaws that exist prior to adopting this final document.

(02:00:24 on DVD)

Chairperson Bowyer spoke about having attended the City Council meeting the previous week on the proposed amendment to the City Ordinances dealing with the Planning Board. He said the subject was quickly turned to another topic by Mayor Labonte who asked why the Planning Board wasn't meeting more than once a month in order to address a whole array of different topics.

Chairperson Bowyer asked Douglas to convey to the City Council that the Board members do not believe that a requirement of 2 meetings ought to be incorporated into a City Ordinance and that if there are to be 2 meetings, it would be on a case by case basis and Board members request that the meetings be more project driven.

Emily Mottram asked about the City Council liaison to the Planning Board. She said it was beneficial to get a City Council member's perspective to certain topics and also would foster a better relationship between the 2 groups. Douglas said he agreed and would forward all of the suggestions from the Board members to the City Manager.

(2:41:20 on DVD)

### **Continued discussion of an amendment to the City of Auburn's Zoning Map to meet the recommendation for Moderate Density Residential Development as recommended in the 2010 Comprehensive Plan.**

Douglas presented slides via PowerPoint and explained the proposal. A discussion ensued amongst the Planning Board members regarding whether or not to create a new zone.

(2:57:36 on DVD)

A motion was made by Ken Bellefleur and seconded by Evan Cyr to initiate a new zoning district. After a vote of 7-0-0, the motion carried.

**NEW BUSINESS:** None

### **ADJOURNMENT**

A motion was made by Evan Cyr and seconded by Ken Bellefleur to adjourn. After a vote of 7-0-0, the motion carried. Meeting was adjourned at 8:58 pm.